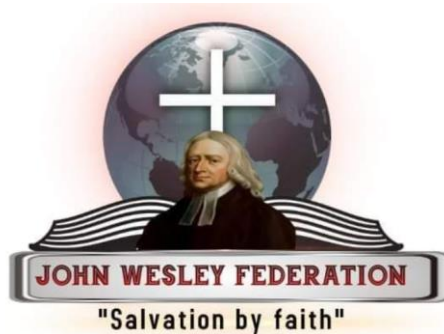


JOHN WESLEY FEDERATION OF SOUTH AFRICA



CONSTITUTION

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CONSTITUTION OF THE JOHN WESLEY FEDERATION OF SOUTH AFRICA

1. Name of the Organization

The name of the Federation shall be John Wesley Federation of South Africa hereby called the Federation (JWF).

2. Theme

Our aim is to empower, leadership capacity and reclaiming our Wesleyan heritage.

3. Vision

To see and witness pastoral care, spiritual contentment and developing Christians by freeing the mind and kindness of our hearts.

4. Mission

To see Methodist people being authentic, capacitated and spiritual, doctrinal and theologically empowered.

5. Mission Pillars

1. Education
2. Leadership
3. Doctrinal emphasis
4. Practical theology

6. Area of operation

The area of operation is South Africa, in which empowerment and sustainability of Wesleyan Heritage will be rendered and in which development will be Member Churches that proclaim Methodist Doctrine as Wesleyan Theology in order to preserve Wesleyan Heritage.

7. Objectives

1. The objectives of the Federation are to provide care, development in our churches through Wesleyan teachings and enhance Wesleyan Theology and Tradition.
2. Quadrilaterals. See the Wesleyan Heritage being preserved in all Wesleyan family members.
3. John Wesley Federation is an instrument to reclaim our heritage which is the Methodist doctrine and build what we call Wesleyan heritage.
4. To let the Methodist people build and strengthen the Federation so that our doctrine and Wesleyan theology may not get lost.
5. Our primary goal as a Federation is to see and hear every Minister who preach and teach Methodism should walk and talk our Methodist doctrine on a daily basis because our doctrine contains discipline, values and ethics which embodies our country norms and standards.

6. Our aim as Federation is to be embodiment of transformation not only our churches but be champions of transformation in our society at all times as we look back in our lives, our churches brought health sector and education sector so as Methodist Ministers we need to be seen in schools, clinics and hospitals not only doing pastoral visits but making sure our people are getting descent services at all times. Federation is a tool to equip and capacitate us for grace leadership and accountability to Christ and to the society.

8. Membership

- ✓ The members of this Federation will be all the Ministers from the churches that teaches Methodist doctrine. Those Churches proclaiming to be the followers of John Wesley teachings. Provisional membership rights commence from the date of acknowledgement following receipt of the application and the appropriate membership subscription.
- ✓ At any time before the individual is accepted as a full member of the Federation, or in exceptional circumstances even after the member has been admitted, the Secretary General may rule that the application or the

membership be rejected if it was obtained invalidly.

- ✓ Members shall pay an annual subscription fee as determined by the National Executive Committee. Each member will pay once off joining fee and an annual affiliation fee.
- ✓ Pledge:
- ✓ “I, [...], solemnly declare that I will abide by the aims and objectives of John Wesley Federation as set out in the Constitution, that I am joining the federation voluntarily and without motives of material advantage or personal gain, that I agree to respect the Constitution and to work as a loyal member of the federation, that I will place my energies and skills at the disposal of the federation and carry out tasks given to me, that I will work towards making JWF an even more effective to reclaim our heritage, and protect the integrity of this federation, unity and its principles.”
- ✓ Members who fail to pay their subscriptions for three months and having been reminded of their lapse, will not be

regarded as members in good standing until they pay their arrears.

✓

8.1 Ex Officio Membership

South African Council of Churches and other Councils of churches where our member Churches affiliate.

8.2 The Federation Membership

1. The Federation shall exist in its own right, separately from its members.
2. The Federation will still continue to exist even when its membership changes and there are different office bearers. Be able to sign contracts and enter into other relationships.

9. Rights and obligations of Members

- 9.1 Membership implies acceptance of this constitution of the Federation and of any amendments duly made thereto, and of any decisions of Conference.
- 9.2 Membership shall not give to any member any proprietary right, title or claim any interest in any of the property or assets of the Federation, nor shall a member by his / her membership incur any financial liability or responsibility in respect of any claim

made, or action brought, against the Federation arising from any cause whatsoever.

- 9.3 The Federation will not in any circumstances declare or otherwise divide Profits amongst, or for the benefit of, its members.

10. Government of the Federation

The highest authority in the government of the Federation shall vest in conferences of the Federation, and, between General Meetings in the Committee, provided that the powers of the committee as set out herein shall, notwithstanding anything to the contrary in the Constitution, be exercised subject to any directive of leadership or specific nature which may have been adopted by resolution of a conference of the Federation.

10.1 National Executive Committee

Powers of the National Executive Committee

1. The National Executive Committee is the highest organ of the Federation between National Conferences and has the authority to lead the Federation, subject to the provisions of this Constitution.
2. John Wesley Federation Constitution, without prejudice to the generality of its powers, the Executive shall carry out the decisions and instructions of the National Conference, Issue and send directives and instructions to and receive reports from the Provinces.

3. Supervise and direct the work of the Federation, including National, Provincial and Regional.
4. Ensure that the Provincial and Regional structures of the Federation function effectively.
5. The Executive may suspend or dissolve a Provincial Executive Committee where necessary.
6. A suspension of a Provincial Executive shall not exceed a period of three (3) months.
7. Elections for a Provincial Executive Committee, which has been dissolved, shall be called within six (6) months from dissolution.
8. The National Executive Committee may appoint an interim structure during the period of suspension or the dissolution of the Provincial Executive Committee to fulfil the functions of the Province.
9. Manage and lead all the property and assets of the Federation.
10. Receive reports, supervise the work of, and delegate such functions to the Executive, as it considers necessary.
11. Issue documents and other policy directives as and when it deems fit.
12. Confer such honours, as it may deem appropriate.

13. Institute disciplinary proceedings against any member and temporarily suspend the membership of any member.
14. Have the power to institute and defend legal proceedings on behalf of the Federation.
15. Develop and adopt Rules and Regulations and Standing Orders for the due and efficient functioning of the Federation and the achievement of its aims and objectives.
16. Appoint at least 6 (six) but not more than ten (10) members from among its membership and / or from Federation, one of whom shall be designated as Chairperson, to constitute the National Disciplinary Committee.
17. Appoint at least six (6) but not more than ten (10) members from among its membership and / or from other structures of the ANC, one of whom shall be designated as Chairperson, to constitute the National Disciplinary Committee of Appeal.
18. Appoint four (4) members as Presenters, one of whom shall be designated as Chief National Presenter, to investigate, represent and present the case of the Federation, from time to time, in any NDC and NDCA hearing.
19. Have the power to delegate any of its powers to the Executive Committee, the Officials or General Secretary.
20. Take all steps necessary or warranted for the due fulfilment of the aims and objectives of

the Federation and the due performance of its duties.

21. the Executive Committee may: Convene a Seminar, as a recommendation-making body on any matter of policy, whenever it deems it necessary.

10.2 Province

Provincial Conference

1. Subject to the decisions of the National Conference and the Executive Committee, and the overall guidance of the Executive Committee, the Provincial Conference is the highest organ of the Federation in each Province.
2. The Provincial Conference shall: Be held at least once a year but an elective conference once every 3 (three) years.
3. The Provincial Conference shall be composed of: Voting delegates as follows: At least ninety per cent (90%) of the delegates at the Conference must be members of the Federation in good standing, properly constituted.
4. All members of the Provincial Executive shall attend ex-officio as full participants in and delegates to the **Conference**.
5. The Provincial Conference shall: Promote and implement the decisions and policies of the National Conference,

6. Receive and consider reports by the Provincial Executive Committee, which shall include the Chairperson's address, the Secretary's report, which shall include a report on the work and activities of the Federation and the Treasurer's report.
7. Elect the Provincial Chairperson, Deputy Chairperson, Secretary, Deputy Secretary, Treasurer, Chaplain and four (4) additional members of the Provincial Executive Committee, who will hold office for three (3) years.
8. The Provincial Secretary have the right and power to review, ratify, confirm, alter or rescind any decision taken by any of the meetings or Conference.
9. The Provincial Secretary have the power to elect or appoint any commission or committee and assign specific tasks and duties to such commission or committee.

10.3 Regions

The Provincial executive

1. Under the supervision of the National executive, shall divide the Province into regions for the more efficient and advocacy functioning of the Federation.
2. Provincial Regions shall be demarcated to correspond strictly to district and metro municipal boundaries in each Province. Regional Conference.

3. Each Region shall hold a Regional Conference once a year and an elective Conference every three (3) years.
4. All members of the Regional Executive Committee shall attend ex-officio as full participants in and as delegates to the Conference.
5. The Regional Conference shall: Promote and implement the decisions and policies of the Province.
6. Receive and consider reports by the Regional Executive Committee, which shall include the Chairperson's address, the Secretary's report, which shall include a report on the work and activities of the Federation and the Treasurer's report.
7. Elect the Regional Chairperson, Deputy Chairperson, Secretary, Deputy Secretary, Treasurer, Chaplain and Four (4) additional members who shall hold office for three (3) years.

11. Conference

11.1 The Annual Conference

The annual Conference of the Federation shall be held on a date to be fixed by the Executive Committee, as near as possible to 1 May, but in any event no later than 30 June in each year. Notice of such meeting shall be posted to each member at his / her registered address, emails, or

in our WhatsApp group at least three (3) months before the date of the Conference.

11.2 A Special Conference

A special Conference may be called by the Executive Committee at any time if it deems it necessary and shall be called on a requisition signed by not less than FIVE (5) members of the Executive Committee of the Federation. Notice of such meetings shall be posted to each member at his / her registered address or email address at least a month before the date of the Conference, and shall state the reason for, and the subject of, such special Conference and the proposals to be submitted as a resolution at the Conference.

11.3. The quorum

The quorum for an Annual or Special Conference will be determined by the number of members or churches personally present thereat. If, within half a day from the time appointed for a Conference to commence, and a quorum is not present, the Conference shall stand adjourned to the same place, day and time in the following month, and the members then present shall constitute quorum.

12 Business at Conference

The following business shall be transacted at an Annual Conference:

- 1 Confirmation of Minutes of the previous Conference or reflection of the minutes;
- 2 Presentation of Annual Report;
- 3 Presentation of audited Financial Statements;
- 4 Election of Committees on an election Conference for the ensuing term;
- 5 Schools presentations
- 6 Any other related Conference businesses requiring attention.

13 Voting at Conference

Each member, in accordance with our constitution, who is present at a Conference, shall have one vote. A majority of votes shall decide any question before Conference and in the case of equality of votes, the President shall Have a second or casting vote. Voting shall be by both ballot box and show of hands.

14 Minutes of Conference

At all Conferences and Executive Committee meetings convened in terms of this constitution, a true record thereof shall be kept by the General Secretary of all decisions reached by the meeting in the form of Minutes. Unless otherwise agreed upon, the Minutes of the previous meeting shall be read at the succeeding meeting.

Confirmation of minutes with or without amendment by the President before the meeting proceeds with any further business, provided that in the case of the Committee it may decide on circulation of its minutes and take them as read.

15 Executive Committee

The affairs and direction of the Federation and the management and governance of its property, shall, subject to Executive Committee or specific resolution of a Conference of the Federation on any matter which may be operative, be vested in a Committee consisting of the President together with a minimum of four (4) and a maximum of six (6) members elected at the Annual Conference. The Executive Committee so constituted may co-opt not more than three (3) additional members who shall serve until such time as they are replaced by any others who may be co-opted in their place. The Committee shall be entitled in its discretion to appoint a member to fill any vacancy occurring on the Committee from time to time. The powers and duties of the office bearers of the Executive Committee shall be as set out hereunder: -

15.1 President

1. Backbone of the Federation in the Country
2. Care for all the executive and members of the Federation.

3. Look after the entire work of the members. Plan on how services will be rendered in consultation with the Executive.
4. President to be responsible for the general welfare of the Federation at the relevant level.
5. He shall ensure that there is effective leadership, operational and sound administrative and financial systems and processes for proper accountability.
6. Attend all the other formations meetings and report back to the Executive.
7. Oversee the work of the Committee.
8. Together with the Secretary General and Treasurer, be bank signatories.

15.2 Deputy-President

1. To be responsible for spiritual growth and development of the Federation, this includes recruitment.
2. He / she shall also be responsible for the devotional aspects of the Federation inter alia with the Chaplain which includes worship, and prayer meetings.
3. In the absence of the President, the Deputy-President shall have powers to preside over the relevant meetings.

15.3 Secretary and Recording Secretary

1. The Secretary shall receive requisitions for, and issue notices and agendas of, Executive and Conferences.
2. Conduct all correspondence, keeping originals of all letters received and copies of all those dispatched, and at each meetings and conferences, read and / or report on all correspondence since the previous meeting.
3. Attend all meetings, receive all moneys addressed to the Secretary on behalf of the Federation and forward same to the Treasurer.
4. Act as the channel of communication between the Federation and the Public.
5. Perform such other duties as pertaining to the office of a Secretary, or as may be required by the President or Executive Committee.
6. Be the Executive administrator of the Federation, formulate Seminars, Workshops and trainings for the empowerment of the Federation members.
7. Also be the centre of information. He / she shall be responsible for the general administration of the Federation and effective Communication on all the affairs of the Federation with the Recording Secretary.

15.4 Treasurer

1. The Treasurer shall maintain all books of account of the Federation,
2. Receive and bank moneys on behalf of the Federation.
3. Issue receipts and pay accounts on behalf of the Federations as provided in this Constitution.
4. Report annually on Income and Expenditure, draw up for presentation to the Conference such Balance Sheets and other Statements of Account as shall reflect the financial position of the Federation.
5. Collaborate with the Auditors in regard to the auditing thereof.
6. Shall perform such other duties as by usage and custom pertaining to the office of a Treasurer.
7. The Treasurer shall be responsible for the general financial administration of the Federation including, but not limited to, the following:
 - a) Financial Administration
 - b) Banking of funds.
 - c) Being a compulsory signatory
 - d) Financial accounting of the Federation's funds
 - e) Fund Raising

- f) Shall also submit an annual audited Financial Statement compiled by a qualified Auditor / Auditing Company.
- g) The signatories on the abovementioned Bank Accounts shall include the Treasurer as a compulsory signatory, with either the President or the Secretary being the optional signatories.
- h) All amounts due or collected on behalf of the Federation shall be paid to the Treasurer who shall deposit them in such Bank as may be decided on by the Committee.
- i) The funds of the Federation shall be applied to the payment of expenses, the acquisition and the control of such property as may be necessary for the achievement of the objectives of the Federation.
- j) All payments shall require the prior approval of the President and General Secretary except in the case of items of a recurrent nature for which the Committee may have issued a general approval.
- k) Payments shall be made by cash or online by the Treasurer and countersigned by the President or General Secretary, or any

two of three nominated signing officers appointed by the Committee, except where payment is made from petty cash.

- l) The Treasurer shall at each meeting of the Committee present a report of Income and Expenditure, and once a year, present to the Annual Conference an audited Balance Sheet and Income and Expenditure account and such other statements as shall disclose the financial position of the Federation. These statements shall be included in the Annual Report of the Federation and be circulated to members no less than two (2) weeks before the Annual Conference.
- m) Funds available for investment may only be invested with registered financial institutions as defined in Section 1 of the financial institutions (Investment of Funds) Act, 1998, and in securities listed on a licensed stock exchange as defined in the Stock Exchanges control Act, 1998 (Act No. 1 of 1998).
- n) All members shall pay a subscription fee and affiliation fee once a year, which will be determined by the Conference of the Federation from time to time.

15.5 Chaplain

1. The Chaplain shall be the person who's responsible for praying in every Conference or appoint Ministers who will intercede.
2. In addition to his / her duties as a member of the Executive Committee, the Chaplain shall be responsible for the spiritual welfare of the Federation.
3. Provide **spiritual guidance** and support to **individuals, families.**
4. Give services to those in need of spiritual upliftment.
5. Chaplains offer a comforting presence in times of distress, for ministers who are members of the Federation and families.
6. Whether you have religious questions, physical concerns, or a need to reflect or pray, Chaplain will be there for you.

Our versatile Chaplains offer a variety of support services and roles including:

- a) Listening to concerns is at the heart of the Chaplain's practice. Chaplains listen with respect and without judgment.
- b) Providing emotional and spiritual support for members of the Federation, as well as support for Minister's family.

- c) Offering comfort in times of spiritual distress and anxiety.
- d) Offer message of support to bereaved families. .
- e) Helping with conversations about end-of-life decisions.
- f) Sending prayers to Ministers and families.
- g) Helping loved ones cope with loss of their family members.

15.6 Convenor: Leadership of Development,

Convenor shall co-ordinate all the developmental work of the Federation which shall include, but not be limited to, research projects, Community Development activities, social services and entertainment.

15.7 Convenor: Education

1. This Convenor shall operate under the general direction of the President.
2. Among other things the Convenor shall be responsible for capacitating members of the Federation, academic planning relevant books, Bible Study, Bursary administration and literacy training, workshops and seminars relevant to the objectives of the Federation.

15.8 Convenor: DEWCOM:

1. This Convenor shall operate under the general direction of the President.
2. This committee will be responsible for doctrine, ethics and worship.
3. It will be responsible for research theological, doctrinal, ethics and worship as Methodists.

15.9 Convenor: Women's Ministry:

1. Ministry activities, events and projects
2. Facilitates meetings, workshops and conferences.
3. Develop and implement strategies to achieve women goal in the sector.
4. Encourage and enforce women to take leadership role.
5. Foster a sense of unity amongst women and bring about spiritual guidance and support.
6. Collaborate with other stakeholders in ministry and effective communication with wider community in ministry
7. Manage resources, budget and logistics
8. To monitor, evaluate and report on ministry progress and impact.

15.10 Term of Office

Term of office will be three (3) years, with renewable of three (3) terms. An Executive can co-opt in the case of any member not available.

16 Retirement of Members / Member Churches

A member of the Committee (other than ex officio member) shall ipso facto retire from the Committee: -

16.1 If she / he fails to attend three consecutive meetings of the Committee without Leave of absence or apology supported by a reason deemed good and sufficient; will expect his / her resignation.

16.2 Upon appointment of a new Executive Committee at the Annual Conference of the Federation.

16.3 The member Church whose representative is not disciplined, we shall write a letter to the member Church to withdraw the name of that representative and replace him / her with another name.

16.4 If a member does not comply with the rules and regulations of the Federation its affiliation will be terminated.

17 Meetings of the Executive Committee

1. The Committee shall meet at least four times a year unless the President, after consultation with the General Secretary, decides there is insufficient business to discuss, and may meet at such other time or times as may be deemed necessary or advisable.
2. The President shall be entitled at any time to call a meeting of the Committee if she / he deems it

advisable and shall be obliged to call a meeting of the Committee if so requisitioned by four (4) members of the Committee by notice setting out the business to be discussed at such requisitioned meeting.

3. Each member of the Committee shall have one (1) vote, and in case of an equality of votes, the President of the meeting shall have a second or casting vote.
4. The quorum for a meeting of the Committee shall be four (4) elected members thereof.

18 Powers of Executive Committee

The Committee shall be vested with the power generally to promote the objects of the Federation and shall be entitled: -

- 18.1 To acquire by purchase, exchange, donation, cession or otherwise movable and immovable property and to procure, sell, hire, let, administer, work, equip, improve, develop, alienate, dispose of or otherwise deal with movable and immovable property at will, provided that such actions do not constitute commercial trading operations, speculative transactions, divided stripping activities, regular and systematic letting of property or any other actions that would give the association the status of a business.

- 18.2 To borrow money with or without security and on such terms and conditions as it may deem fit and with or without interest.
- 18.3 To insure with a reputable Insurance Company all or any of the assets of the Federation, whether they are free and unencumbered, or mortgaged, by hypothecated and otherwise encumbered.
- 18.4 To enter into contracts of all and any nature whatsoever.
- 18.5 To appoint sub-committees and to stipulate the rights, powers and duties thereof.
- 18.6 To arrange and organize the collection of funds for the carrying out of the objectives of the Federation, whether through fundraising or otherwise.
- 18.7 To accept donations and gifts of money and goods and gifts in kind, to organize functions to obtain funds and goods and to supply the proceeds in its discretion subject to the powers vested in it.

19 Properties and Trustees

- 19.1 All property, movable and immovable, belonging to the Federation, or to which it is, or may become entitled to, shall be vested in the name of the trustees of John Wesley Federation of South Africa.
- 19.2 The Trustees shall be at least three (3) in number and shall include the President. The Committee

shall have power, with the prior approval of the said President, to increase the number of trustees from time to time or make such other alterations in the trusteeship as may from time to time be deemed desirable.

- 19.3 The Trustees, when so authorized by the Committee, shall have power to acquire, hold, alienate, mortgage, exchange, let or hire movable or immovable property on behalf of the Federation and to execute all and any documents necessary to give effect to any such transaction, and further, to borrow money from any person or institution for the use of the Federation and to pay therefor such rates of interest as the Committee may determine.

20 Amendment of the Constitution

This constitution may be amended or varied by Resolution passed by a two-thirds majority of members present at a Conference of the Federation, provided that:

- ✓ Written notice of the said meeting shall have been dispatched to all members at least two (2) weeks prior to the said meeting, such notice setting out the proposed resolution in full.

21 Dissolution of the Federation

The Federation may be wound up or dissolved at any time by a Resolution passed by a majority of two-thirds of the

votes of members at a Conference of members duly convened for the purpose in the manner prescribed in above hereof, provided that no fewer than half of the ordinary members have participated in the vote. If upon winding up or dissolution of the Federation, there remains, after satisfaction of all its debts and liabilities, any assets whatsoever, the same shall not be paid to or distributed among the members of the Federation but shall be given and transferred to some other charitable, religious or educational institution or institutions, within the Republic of South Africa, which are themselves exempt from income tax in terms of Section 10(1)(f) of the Income Tax Act. The receiving institution(s) shall be determined by the members mentioned earlier in this Clause or as so resolved at any subsequent General meeting convened prior to the final winding up or dissolution of the Federation.

22 Adoption of the Constitution

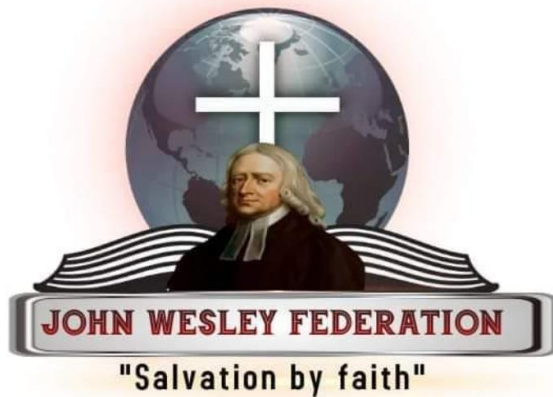
This constitution will be approved and accepted by members of John Wesley Federation of South Africa at a Conference held on

Date 11th of July Year 2024



President

General Secretary



Accordingly at six I came and found such a congregation as I believe Epworth never saw before. I stood near the east end of the church, upon my father's tombstone, and cried, "The kingdom of heaven is not meat and drink; but righteousness, and peace, and joy in the Holy Ghost" [Rom. 14:17].

John Wesley